

## **Agenda for a meeting of the Executive to be held on Tuesday, 6 July 2021 at 10.30 am in the Council Chamber City Hall, Bradford**

### **Members of the Executive – Councillors**

<b>LABOUR</b>
Hinchcliffe (Chair)
I Khan
Ross-Shaw
Ferriby
Jabar
Duffy

### **Notes:**

- Please note that under the current circumstances only Members and Alternates on the Committee will receive paper copies of the agenda, however the agenda and reports can be viewed on the Councils agenda and minutes website five clear working days in advance of the meeting.
- Given the restrictions on room capacity, any Councillors and members of the public who wish to make a contribution at the meeting are asked to email [jill.bell@bradford.gov.uk](mailto:jill.bell@bradford.gov.uk) & [yusuf.patel@bradford.gov.uk](mailto:yusuf.patel@bradford.gov.uk) by **10.30 on Friday 2 July 2021** and request to do so. You will then be advised on how you can participate in the meeting. **access to the meeting cannot be guaranteed if those wishing to attend do not register given the council must comply with the Covid regulations and guidance .**
- If you wish to observe the proceedings a webcast of the meeting will be available to view live on the Council's website at <https://bradford.public-i.tv/core/portal/home> and later as a recording.
- On the day of the meeting please ensure that you comply with the Covid restrictions in place at the current time by wearing a suitable face covering and adhering to social distancing. Staff will be at hand to advise accordingly. Participants may be asked to wait in a separate room if the capacity in the Council Chamber has been reached and they will be escorted back into the meeting as a when their item is considered by the Committee.

### **From:**

Parveen Akhtar

City Solicitor

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### **To:**

## **A. PROCEDURAL ITEMS**

### **1. DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

*Notes:*

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

### **2. MINUTES**

**Recommended –**

**That the minutes of the meeting held on 8 June 2021 be signed as a correct record (previously circulated).**

(Jill Bell / Yusuf Patel - 01274 434580 434579)

### 3. **INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jill Bell / Yusuf Patel - 01274 434580 434579)

### 4. **RECOMMENDATIONS TO THE EXECUTIVE**

To note any recommendations to the Executive that may be the subject of report to a future meeting. (Schedule to be tabled at the meeting).

(Jill Bell / Yusuf Patel - 01274 434580 434579)

## **B. STRATEGIC ITEMS**

**LEADER OF COUNCIL & CORPORATE**

*(Councillor Hinchcliffe)*

### 5. **YEAR END FINANCE POSITION STATEMENT FOR 2020-21**

1 - 72

The Director of Finance will submit a report (**Document “G”**) which provides Members with an update on the year-end financial position of the Council for 2020-21.

It examines the latest spend against revenue and capital budgets and the financial position at the year end. It states the Council’s current balances and reserves and school balances for the year.

**Recommended –**

**That the Executive**

- (1) Note the contents of this report**
- (2) Approve the £1.519m of better use of budget requests to carry forward underspends to 2021-22 as outlined in section 13.6 to Document “G”.**

Overview and Scrutiny Committee: Corporate

(Andrew Cross - 07870 386523)

**6. QUARTER 1 FINANCE POSITION STATEMENT FOR 2021-22**

73 - 138

The Director of Finance will submit a report (**Document “H”**) which examines the latest spend against revenue and capital budgets and the forecast year-end financial position based on information at Qtr 1. It states the Council’s current balances and reserves and school balances.

As the District emerges from national restrictions and looks to build recovery from the impact of the COVID pandemic a series of priority investments are proposed in order to kick start recovery with a particular emphasis on sustainable and economic growth, visible services and support to our children and young people. These investments will be made through the deployment of any remaining COVID Emergency Grant or through existing Council reserves.

**Recommended –**

**That the Executive**

- (1) Note the contents of this report and the actions taken to manage the issues highlighted in the report.**
- (2) The priority investments recommended at paras 4.3-4.5 to Document “H”.**
- (3) Agrees the formation of a new Joint Committee to oversee the new 2021/22 Leeds City Region Business Rates Pool. Approves the Leader’s position on the Joint Committee to oversee the new LCR Business Rates Pool.**
- (4) Accept the recommendation in section 15.2 to Document “H” in relation to the Early Years Block Nursery Supplement for 2021-22.**
- (5) Approve the following capital expenditure schemes as outlined in section 16.8 & 16.9 to Document “H”:**

- £0.931m for the additional cost of purchasing electric vehicles and ensuring that the appropriate charging infrastructure is in place.
  - £0.072m for the replacement of two franking machines and two finishers at the centralised Council mailing centre. This will be funded by the General Contingency Budget.
  - £3.1m for the relocation of a current Children’s Residential Home to a new refurbished property subject to final PAG appraisal. This will be funded by invest to save borrowing.
  - £0.4m for the Council’s capital costs linked to the former Odeon scheme.
- (6) Note the following has been approved under Section 1.7 of the Financial Regulations:
- £0.05m for the completion of health and safety works on the footbridge at Ilkley riverside. To be funded from the general contingency budget.

Overview and Scrutiny Committee: Corporate

(Andrew Cross - 07870 386523)

## 7. MEDIUM TERM FINANCIAL STRATEGY UPDATE

139 -  
146

The Director of Finance will submit a report (**Document “I”**) which sets out the financial envelope for the Council to deliver its key priorities as set out in the revised Corporate Plan.

The MTFs is set in a context of substantial uncertainty with long term impact of Covid on the wider socio-economic impacts across the District and uncertainties of the Local Government Finance settlements and planned reforms.

The Council has prudently and carefully managed its finance position over the medium term, which led to no new cuts being proposed in the past two financial years.

This report sets out the initial planned budget strategy for 2022/23, which will evolve as the year progresses.

**Recommended –**

**It is recommended Executive:**

- (1) Note the level of uncertainty in forecasting the resource position for 2022/23.
- (2) Note the national and local context which will impact the 2022/23 Budget.

- (3) **Agree the high level budget strategy components (paragraph 4.1 to Document “I”).**
- (4) **Agree, should resources be available, these be directed to the revenue priorities identified at paragraph 4.2 and capital priorities at 4.3 to Document “I”.**
- (5) **Note the proposed MTFS / Budget timeline leading to Full Council in February 2022.**
- (6) **Receive a MTFS Update in September 2021 which will specifically detail the MTFS strategy and resource position in order to commence formal budget consultation in December.**

Overview and Scrutiny Committee: Corporate

(Chris Chapman - 01274 43 3656)

## 8. **FULL-YEAR PERFORMANCE REPORT**

147 -  
200

The Chief Executive will submit a report (**Document “J”**) which provides a summary of the high level achievements of the authority as well as performance in the last year.

The municipal year 2020-21 was far from usual with all Council activity dominated by the response to Coronavirus pandemic. A summary of some of our key achievements over the last year are included in this report.

**Recommended –**

**That the baseline of the key performance indicators in the 2021/25 Council Plan be noted.**

Overview & Scrutiny Committee: Corporate

(Laura Copley - 01274 437381)

## C. **PORTFOLIO ITEMS**

**REGENERATION, PLANNING & TRANSPORT  
PORTFOLIO**

*(Councillor Ross-Shaw)*

9. **EXPLORING THE PROPOSED RELOCATION OF ST JAMES'S WHOLESALE MARKET** 201 - 212

The Strategic Director of Place will submit a report (**Document “K”**) which seeks approval for the proposed relocation of St James’s Wholesale Market to facilitate the delivery of a new city centre Northern Powerhouse Rail (NPR) station and to enable the market to expand to become a nationally significant wholesale market.

**Recommended –**

- (1) The Executive is asked to approve the relocation of St James’s Wholesale Market and to expand into a regional food hub.**
- (2) The Executive is asked to approve the undertaking of a site appraisal and other studies (including a feasibility study) to determine the most appropriate option. The £250,000 cost would be funded from the corporate project feasibility reserve initially, with potential for those costs to be subsequently capitalised.**
- (3) The Executive is asked to delegate authority to the Strategic Directors of Place and Corporate Resources in consultation with the Leader and Executive Member for Regeneration, Planning & Transport to agree the selected site and to advance the project including seeking approval of the capital resources required to deliver the scheme.**

Overview & Scrutiny Committee: Regeneration & Environment

(Colin Wolstenholme – 01274 432243)

10. **SOUTH PENNINE MOORS SPECIAL PROTECTION AREA (SPA) / SPECIAL AREA OF CONSERVATION (SAC) PLANNING FRAMEWORK** 213 - 316

The Strategic Director Place will submit a report (**Document “L”**) which seeks Executive approval to formally adopt the South Pennine Moors Special Protection Area (SPA) / Special Area of Conservation (SAC) Planning Framework as a Supplementary Planning Document (SPD) for use in the determination of planning applications. This document is in support of Policy SC8 in the adopted Local Plan Core Strategy.

**Recommended –**

- (1) That the South Pennine Moors SPA/ SAC Planning Framework with the changes as recommended, attached in Appendix 1 to Document “L”, be adopted as a Supplementary Planning Document.**
- (2) That authority be delegated to the Strategic Director Place in consultation with the Portfolio Holder to carry out any minor amendments of a drafting or similar nature necessary, prior to the formal publication of the adopted South Pennine Moors SPA/ SAC Planning Framework SPD.**

Overview & Scrutiny Committee: Regeneration & Environment

(Andrew Marshall - 01274 434050)

**11. LOCAL DEVELOPMENT SCHEME UPDATE**

317 -  
372

The Strategic Director Place will submit a report (**Document “M”**) whereby the Council is required to publish and keep up to date a Local Development Scheme (LDS) which sets out the content and timetable for the preparation of the Local Plan. The Current Local Development Scheme was approved in 2018 outlining the programme to 2021. The LDS has been revised and updated taking account of recent and emerging changes to the planning system, changes in local circumstances, as well as progress to date on the Local plan.

The revised LDS will provide an up to date position for the public and other interested parties. It is also a key background document which is considered when examining Local Plan Documents by an Inspector at Examination in Public.

**Recommended –**

**That the LDS contained in Appendix 1 to Document “M” be approved and published on the Councils web site.**

Overview & Scrutiny Committee: Regeneration & Environment

(Andrew Marshall - 01274 434050)

**12. BRADFORD COMMUNITY INFRASTRUCTURE LEVY (CIL) - INVESTMENT OF THE STRATEGIC FUND**

373 -  
386

The Council has adopted the Bradford Community Infrastructure Levy (CIL), which has now been in place and applies to new development since July 2017. This report relates to the investment of the strategic CIL fund.

The Strategic Director Place will submit a report (**Document “N”**) which seeks Executive approval for the investment of the CIL strategic fund collected 1st April 2020 to 31st March 2021.

**Recommended –**

- (1) That the Executive agree the allocation of the CIL Strategic Fund as set out in Tables 2 and 3 to Document “N”(up to March 2021) be used to contribute to education, recreation and open space, electric vehicle charging points, cycle links, clean air plan, habitat mitigation and libraries.**
- (2) That the decision on the spend of the Strategic CIL Pot in Table 1 (to Document “N”) be delegated to the Strategic Director (Place) in consultation with the Portfolio holder.**
- (3) That the Strategic Director (Place) delegates to the Assistant Director of Planning Transportation and Highways to liaise with other Assistant Directors and Portfolio Holders to remind of the purpose of the Strategic Pot and how the CIL funds retained within it may be accessed to help deliver infrastructure projects.**

Overview & Scrutiny Committee: Regeneration and Environment

(Michala Bartle - 01274 432522)

**13. EXCLUSION OF THE PUBLIC**

**Recommended –**

**That the public be excluded from the meeting during consideration of the items relating to Squire Lane, the City of Culture Bid 2025 and a Construction Project on the grounds that it is likely in view of the nature of the business to be transacted or the nature of the proceedings, that if they were present, exempt information within Paragraph 3 (Finance or Business Affairs) of Schedule 12A of the Local Government Act 1972 (as amended), would be disclosed and it is considered that, in all the circumstances, the public interest in excluding public access to the relevant part of the proceedings outweighs the interest in publication of the report.**

**It is in the public interest in maintaining these exemptions because it is in the overriding interest of proper administration that Members are made fully aware of the financial implications of any decision.**

14. **DEVELOPMENT OF SQUIRE LANE SITE FOR A LEISURE, WELLBEING AND COMMUNITY FACILITY**

387 -  
404

The Strategic Director's Place and Corporate Resources will submit a joint report (**Not for Publication Document "O"**) which sets out the principle of developing a Leisure, Wellbeing and Enterprise centre at Squire Lane Bradford.

**Recommended –**

**That the recommendations set out in Not for Publication Document ("O") be approved.**

Overview & Scrutiny Committee: Regeneration & Environment

(Phil Barker - 01274 432616 / Ben Middleton - 07582 101816)

**NOTE: EXCEPTION TO THE FORWARD PLAN**

*The following item is included on this agenda as an exceptions to the Forward Plan in accordance with the provisions of Paragraph 10 (General Exception to the Forward Plan) of Part 3D of the Constitution. Accordingly the proper officer has notified in writing the Chair of the Regeneration and Environment Overview and Scrutiny Committee of the matter on which the decision is to be made.*

15. **BRADFORD'S BID TO BE UK CITY OF CULTURE 2025**

405 -  
442

The Strategic Director Place will submit a report (**Not for Publication Document "P"**) which updates Bradford Council on the DCMS timetable for bidding.

**Recommended –**

**That the recommendations set out in Not for Publication Document ("P") be approved.**

Overview & Scrutiny Committee: Regeneration & Economy

(Nicola Greenan – 01274 431301)

**16. CONSTRUCTION PROJECT - UPDATE ON CONTRACT DELIVERY** 443 -  
454

The Strategic Director of Corporate Resources and Children's Services will submit a joint report (**Not for Publication Document "Q"**) which relates to a construction project and provides an update on the contract delivery.

**Recommended –**

**That the recommendations set out in Not for Publication (Document "Q") be approved.**

Overview & Scrutiny Committee: Regeneration and Environment and Children's Services

(Ben Middleton - 07582 101816)